

**BERKS COUNTY SOLID WASTE AUTHORITY  
MINUTES OF THE REGULAR MEETING OF  
November 19, 2013**

A regular meeting of the Board of the Berks County Solid Waste Authority (the "Authority") was called to order at 3:00 p.m. on November 19, 2013, in the Commissioners' meeting room, 13th Floor, County Services Center, 633 Court Street, Reading, Pennsylvania.

The following members were present:

Ms. Michelle Kircher  
Mr. Brian W. Clements  
Ms. Dale-Ann Farina  
John Bradley, Esquire  
John Pagerly, CPA  
Charles Jones, PE.

Absent were Mr. Tony Sacco, Mr. Charles Mowbray and Ms. Karen Feridun.

Also present:

Ms. Jane Meeks, Executive Director of the Berks County Solid Waste Authority  
Douglas Paul Rauch, Esquire, Georgeadis Setley Attorneys and Advisors

The Vice Chair declared a quorum was present and called the meeting to order.

PUBLIC COMMENT

No members of the public chose to speak.

MINUTES

Upon a motion by Mr. Jones, seconded by Mr. Clements, the minutes of the regular meetings of September 17, 2013, were approved.

FINANCE

Treasurer's Report:

Ms. Meeks distributed the Treasurer's Report and invoices for payment and reviewed them with the Board. Upon a motion by Ms. Farina, seconded by Mr. Bradley, the Board approved the payment of all invoices, ratified the payment of invoices previously paid and accepted the Treasurer's Report.

## SOLICITOR'S REPORT

Mr. Rauch reported that he has been working with the Executive Director regarding the recent Court decision regarding the City of Reading Recycling Fees to determine the impact it could have on other municipalities throughout the County. He has also been working on some Bond compliance issues and the Berks County Solid Waste Management revision. Mr. Rauch reported that the Plan review committee met to discuss the process for beginning the revision to the existing County Solid Waste Management Plan, which will expire in December of 2015. The Committee agreed to contact the three In-County landfills with existing Disposal Capacity Agreements, which can provide adequate disposal capacity for the next ten years and request that those Agreements be extended for the term of the 2015 Plan Revision. Mr. Rauch reported that two of the three facilities have returned their extension letters and the third is expected later this week.

Upon a motion by Mr. Clements, seconded by Ms. Kircher the Board unanimously approved ratifying the Chairman's signature on the Disposal Capacity extension letters sent to the New Morgan Landfill, Western Berks Landfill and Delaware County Solid Waste Authority and approved sending those extension requests to the County Commissioners' for their approval.

### NEW BUSINESS

a. 2014 Meeting Schedule:

Upon a motion by Mr. Jones, seconded by Ms. Farina the Board unanimously approved the following dates for our 2014 Board meetings, to be held at 3:00 PM in the Commissioners' meeting room, 13<sup>th</sup> Floor of the Services Center and authorized the Executive Director to advertise those dates:

Tuesday, January 21, 2014  
Tuesday, March 18, 2014  
Tuesday, May 20, 2014  
Tuesday, July 15, 2014  
Tuesday, September 16, 2014  
Tuesday, November 18, 2014

b. Appointment of Committees:

Nominating Committee

Mr. Kircher indicated that a Nominating Committee will need to be created and the slate of officers presented at our January 21, 2014 Board meeting. The Chair recommended and the Board unanimously approved appointing Mr. Sacco and Mr. Jones to the Nominating Committee.

### Finance Committee

Mr. Kircher recommended that a permanent Finance Committee be created for 2014 to review and recommend the 2014 Budget, as well as other financial issues that may arise throughout the year. The Chair recommended and the Board unanimously approved appointing the following Board members to the Finance Committee: Mr. John Pagerly, Mr. Charles Mowbray and Mr. Charles Jones.

### Bid Review Committee

Mr. Kircher indicated that a Bid Review Committee will need to be created to evaluate the electronic waste bids that will be received on December 13, 2013. The Chair recommended and the Board unanimously approved appointing Mr. Charles Mowbray, Mr. Charles Jones, Ms. Michelle Kircher, Ms. Jane Meeks and Mr. Doug Rauch to the Committee.

#### c. Update on fall collection events

Ms. Meeks indicated that we once again had a great turnout for our fall collections and the Contractors did a great job servicing residents and keeping the traffic flowing throughout the day. Ms. Meeks reviewed the attached graph comparing the 2007 through 2013 collection events. A copy of the data is attached to the minutes of today's meeting.

#### d. Update on City of Reading – Recycling Fee decision

Ms. Meeks indicated that she has been working with the City of Solicitor regarding the recent Court decision and the possible impact this decision could have throughout both Berks County and the Commonwealth. She indicated that there are currently thirty-two curbside recycling programs operating in Berks County, which could be impacted depending on the interpretation of this decision. She stated that the City has filed their appeal of this decision and has asked for re-argument. In addition, Senator Schwank, the Pennsylvania League of Cities, Professional Recyclers of Pennsylvania and the County Commissioners' Association of Pennsylvania are all very interested in the outcome of this Case.

#### e. Contracts for 2014 collection events

Ms. Meeks recommended that the Authority once again use the Pa. Department of Agriculture Contract for our 2014 Household Hazardous Waste collections. MXI did a great job during our 2013 collections and will once again be the Contractor for the Pa. Department of Agriculture Chemsweep program. This will also allow the Authority to have all of our pesticides paid for by the State resulting in an estimated saving of \$30,000, per year. Upon a motion by Mr. Pagerly, seconded by Mr. Jones the board unanimously approved the recommendation of their Executive Director and authorized her to contact the Department of Agriculture to request permission to participate in their program for 2014 and to submit the necessary registration forms to the State.

Ms. Meeks also recommended that MXI be retained to operate our Pharmaceutical collection events in 2014 at an estimated cost of \$8,000. Upon a motion by Mr. Bradley, seconded by Ms. Farina the board unanimously approved the recommendation of their Executive Director and authorized her to execute the necessary Contracts and to submit the necessary registration forms to the State.

### OLD BUSINESS

- a. Authorization to purchase roll-offs for Freon containing items

Ms. Meeks requested approval to purchase a forty yard closed top roll-off container to be used for the storage of our Freon containing items at our electronic recycling center. This would eliminate the need to continuously move this material from the current storage location to a roll-off container for disposal. Upon a motion by Mr. Clements seconded by Mr. Pagerly the board unanimously approved the purchase of one (1) forty yard closed top roll-off container through the State COSTAR program at a cost of \$ 7,130.

### EXECUTIVE DIRECTOR

Ms. Meeks indicated that William Jarrett was injured while working at the electronic recycling center on October 31, 2013 and has been out of work since that time. She indicated that she has contracted with People First for a second part-time employee to work at the electronic center and recommended that we keep one part-time employee to assist at the Center on Tuesday and Thursday from 8:00 AM – Noon and two part-time employees to assist on Saturday's while the electronic recycling center is open. She indicated that Will has been released to light duty work until he returns to the doctor on December 3<sup>rd</sup> and is able to supervise the part-time workers until that time.

Ms. Meeks reported that 11,000 residents have used the electronic recycling center during the first ten months of this year recycling over one million pounds of material.

Ms. Meeks distributed pictures of the site improvements that have been completed over the past month, including repairing and repainting the floor in the electronic recycling center, removing the brick area under the roll-off containers and replacing with a concrete pad, removing the existing concrete pad and replacing with new stronger material and constructing a retaining wall and parking area for the roll-off container for Freon storage at the site.

Ms. Meeks reported that she has been invited to speak at the County Commissioners' Association of Pennsylvania Conference on Monday, November 25<sup>th</sup> in Hersey regarding the County Recycling programs.

Ms. Meeks reported that currently seventeen vendors have requested copies of our Electronic Recycling Bid document with five of those vendors showing a strong interest in our program. Ms. Meeks indicated that Bids will be received on December 13, 2013 and will be discussed in detail at our January 21<sup>st</sup> Board meeting.

Ms. Meeks reported that she has met with Modesto Fiume, President of Opportunity House to discuss the possibility of partnering on the reuse of some of the electronics that are brought to our center for recycling rather than disposing of that material. After much discussion by the Board it was agreed that further discussion on this issue will be held after the Bids are received and reviewed at our January 21<sup>st</sup> Board meeting. The Board had concerns regarding the selection of one non-profit agency that would be given that material for resale and suggested that this issue would need further clarification, before we would proceed with this type of project.

Ms. Meeks indicated that most of the other items outlined in her report have been discussed throughout today's meeting and offered to answer any questions that members may have, regarding her report.

#### Next Meeting Date

Ms. Kircher indicated that the next Authority meeting will be held on Tuesday, January 21, 2014 at 3:00 PM in the Commissioners' meeting room.

#### ADJOURNMENT

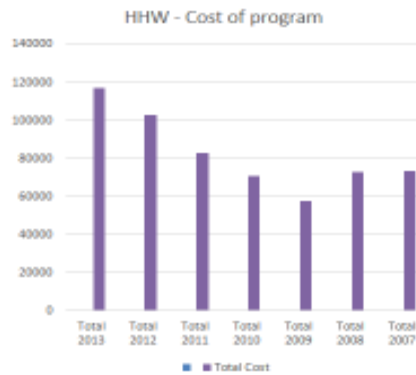
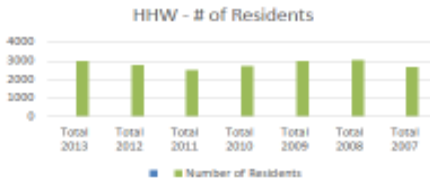
At 3:45 p.m., upon a motion by Mr. Jones, seconded by Mr. Pagerly the Board unanimously resolved to adjourn.

Comparison of 2007-2013  
Collection Events

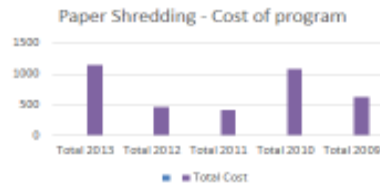
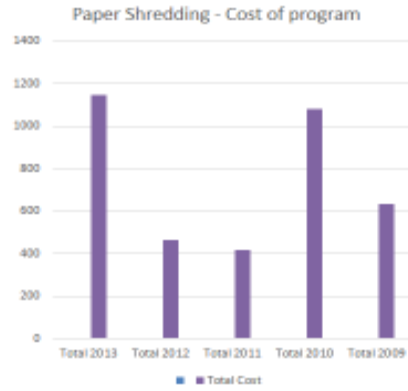
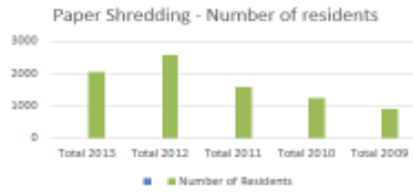
## Electronic Waste



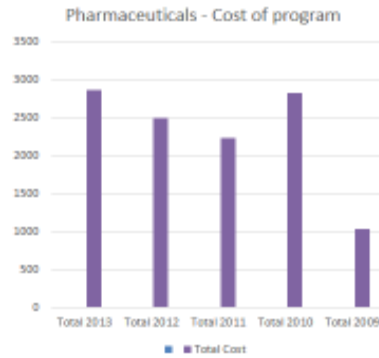
## Household Hazardous Waste



# Paper Shredding



# Pharmaceutical Waste



# Special Waste Collections

