

**BERKS COUNTY SOLID WASTE AUTHORITY  
MINUTES OF THE REGULAR MEETING OF  
September 20, 2011**

A regular meeting of the Board of the Berks County Solid Waste Authority (the "Authority") was called to order at 3:00 p.m. on September 20, 2011, in the Commissioners' meeting room, 13th Floor, County Services Center, 633 Court Street, Reading, Pennsylvania.

The following members were present:

Mr. Charles Mowbray  
Ms. Michelle Kircher  
Ms. Karen Feridun  
John Bradley, Esquire  
Charles Jones, PE was present by phone

Absent were Mr. Brian W. Clements, Mr. Tony Sacco, Ms. Dale-Ann Farina and John Pagerly, CPA.

Also present:

Ms. Jane Meeks, Executive Director of the Berks County Solid Waste Authority  
Douglas Paul Rauch, Esquire, Georgeadis Setley Attorneys and Advisors

The Chairman indicated that Charles Jones, PE will be joining us by phone shortly and recommended that the Board begin discussion of issues that will not require a vote until a quorum is met.

PUBLIC COMMENT

No members of the public chose to speak.

MINUTES

The Chairman asked if any of the members had any corrections or changes that need to be made to the regular meeting minutes of July 19, 2011. The Chairman stated that since no corrections or changes are proposed, this issue will be voted on later in the meeting, once a quorum is met.

FINANCE

Treasurer's Report:

Ms. Meeks distributed the Treasurer's Report and invoices for payment and reviewed them with the Board. The Chairman again stated that the vote on the Treasurer's report will take place once a quorum is met.

## SOLICITOR'S REPORT

Mr. Rauch reported that he has been working on the Household Hazardous Waste Contract and met with the review committee to review the Bids received from MXI and Clean Harbors. In addition, he has been working on the modifications to the Cogle's Contract for the Sale of our paper and OCC. He has also been working with our Bond Trustee.

## NEW BUSINESS

### A. Household Hazardous Waste Proposals

Ms. Meeks reviewed the Household Hazardous Waste bid proposals received from MXI and Clean Harbors and compared those to the existing State Contract. A copy of the spreadsheet is attached to the minutes. Ms. Meeks stated that after reviewing the two bids received in response to our Request For Proposal she and the review committee are recommending that both bids be rejected and that the Authority piggy back on the State Contract for our 2012 Household Hazardous Waste Collections. She explained that the State contract would result in approximately \$33,000 in savings over our MXI bid. MXI is the current contractor for the States Contract.

### B. Update on structural repairs to barn

Ms. Meeks explained that based on the structural review of the recycling center that was completed Forino it is their recommendation that a 26' beam be erected under the middle of the floor, to ensure adequate support at a cost of \$3,200 plus approximately \$1,300 in materials.

Ms. Meeks also recommended that the existing doorway at the baler be enlarged to allow for proper use of the tipper. The estimated cost of this repair is \$1,960 plus materials.

Ms. Meeks also requested permission to purchase a snow blade for our Bobcat to be purchased through the State Contract at a cost of \$2,283.

### C. Update on fall collection events

Ms. Meeks also reported that the Pharmaceutical collection, Tire and Paper Shredding and Household Hazardous Waste collections are all on schedule with all arrangements completed.

Charles Jones, PE has joined the meeting at 3:30 PM by telephone.

### D. Award Paper Contract

Ms. Meeks indicated that she has been working with our Solicitor and Cogle's Recycling on a formal contract for the sale of our baled paper. We have been using

Cougle's Recycling for marketing our baled paper since June of 2011, without any problems. A copy of the Contract is attached.

The Chairman requested that the Board review and vote on the issues that were previously discussed during the meeting, since a quorum is now present.

#### Approval of Minutes

Upon a motion by Ms. Kircher, seconded by Mr. Bradley, the minutes of the regular meetings of July 19, 2011, were unanimously approved.

#### Treasurer's Report

Upon a motion by Ms. Kircher, seconded by Ms. Feridun, the Board unanimously approved the payment of all invoices, ratified the payment of invoices previously paid and accepted the Treasurer's Report.

#### HHW Proposal

Upon a motion by Ms. Feridun, seconded by Mr. Bradley, the Board instructed Ms. Meeks to notify MXI and Clean Harbors that the Authority will be rejecting their proposals to provide Household Hazardous Waste Collection events and requested that she contact the State to participate in their Contract, for these services.

#### Structural Repairs

Upon a motion by Ms. Kircher, seconded by Mr. Jones, the Board unanimously approved the following structural repairs at a cost not to exceed \$ 9,000.

1. Reinforce floor of electronic center by installing a 26' beam.
2. Remove the existing overhead door, enlarge opening and install new door to allow for the use of the tipper on the baler.
3. Purchase an 84" Snow Blade for Bobcat, through the State Contract.

#### Collection Dates and magnets

Upon a motion by Ms. Kircher seconded by Mr. Bradley the Board unanimously set the following dates for their 2012 collection events, approved the purchase of magnets at cost of \$2,870 and authorized moving the tire collection to the Electronic Recycling Center in the spring of 2012.

Household Hazardous Waste – April 21, 2012 & October 20, 2012

Paper Shredding & Pharmaceuticals – April 28, 2012 & October 13, 2012

### Award Paper Contract

Upon a motion by Ms. Kircher seconded by Ms. Feridun the Board unanimously approved the execution of a one year renewable Contract with Cogle's Recycling, for the sale of both our mixed paper and OCC in baled form.

### EXECUTIVE DIRECTOR

Ms. Meeks stated that 33.5 tons of mixed paper and 16 tons of OCC have been marketed in baled form during July and August resulting in \$8,237 in revenue, which is approximately the amount that the Authority paid for the baler after PADEP reimbursement of 90%. She stated that she believes we could be \$25,000 over budget for 2011 revenues for the sale of recyclables.

Ms. Meeks reported that GaiTronics has donated a small baler to the Authority. We are currently using the baler at the recycling center to bale our plastic bags. She stated that she believes this baler would work very well for the Ag Plastic Recycling program and will continue to investigate that project, once it is determined that the baler is in good working condition.

Ms. Meeks indicated that there are two newly mandated municipalities in Berks that will be required to establish curbside recycling programs by the fall of 2013. Lower Heidelberg will most likely be in compliance by early 2012, one year before they are required. She stated that two meetings with Maxatawny to discuss their program needs, have been canceled and a third is scheduled for next week. Maxatawny currently has no recycling or waste programming and will need to do a lot of work to get into compliance, within the next two years.

Ms. Meeks stated that she has assisted eight (8) new municipalities apply for 904 performance grants and three (3) municipalities with their trash and recycling contracts.

Ms. Meeks reported that 383,000 pounds of electronics have been collected at our center since opening in July 2010. We are collecting a tractor trailer load of waste every ten to fifteen days and are operating well within budget.

Ms. Meeks indicated that most of the other items outlined in her report have been discussed throughout today's meeting and offered to answer any questions that members may have, regarding her report.

### Board Members

Ms. Kircher informed the Board that the Bio Dryer at the Exeter Township Sewer Treatment Plant is on line and they are currently working on selling their end product as a fuel source. Lehigh Cement is currently working on revising their permits to allow for the use of this material at their facility. She indicated that their material is very high in BTU and would make an excellent alternative fuel source.

Ms. Rauch indicated that Birdsboro is interested in working with the Township as it relates to their cake sludge and is currently scheduling a meeting to further these discussions.

Next Meeting Date

Mr. Mowbray indicated that the next Authority meeting will be held on Tuesday, November 15, 2011 at 3:00 PM in the Commissioners' meeting room.

ADJOURNMENT

At 3:50 p.m., upon a motion by Ms. Kircher, seconded by Mr. Bradley the Board unanimously resolved to adjourn.