

**BERKS COUNTY SOLID WASTE AUTHORITY
MINUTES OF THE REGULAR MEETING OF
July 15, 2014**

A regular meeting of the Board of the Berks County Solid Waste Authority (the "Authority") was called to order at 3:05 p.m. on July 15, 2014, in the Commissioners' meeting room, 13th Floor, County Services Center, 633 Court Street, Reading, Pennsylvania.

The following members were present:

Mr. Charles Mowbray
Ms. Michelle Kircher
Mr. Brian Clements
Mr. Tony Rymar
Ms. Dale-ann Farina
Mr. Tony Sacco
John Pagerly, CPA
Charles Jones, PE

John Bradley, Esquire was absent.

Also present:

Ms. Jane Meeks, Executive Director of the Berks County Solid Waste Authority
Douglas Paul Rauch, Esquire, Georgeadis/Setley
Mr. Brian Twyman, City of Reading

The Chairman declared a quorum was present and called the meeting to order.

PUBLIC COMMENT

No members of the public chose to speak.

MINUTES

Upon a motion by Mr. Jones, seconded by Ms. Farina, the minutes of the regular meetings of May 20, 2014, were approved.

FINANCE

Treasurer's Report:

Ms. Meeks distributed the Treasurer's Report and invoices for payment and reviewed them with the Board. Upon a motion by Mr. Sacco, seconded by Ms. Kircher, the Board unanimously approved the payment of all invoices and ratified the payment of invoices previously paid.

Ms. Meeks reviewed the 2014 Profit & Loss Budget vs. Actual and Balance Sheet with the Board. Upon a motion by Ms. Kircher, seconded by Mr. Sacco, the Board unanimously approved the Treasurer's Report.

SOLICITOR'S REPORT

Mr. Rauch reported that since the Authority's last Board meeting, he has been working on various matters including the Berks County Solid Waste Management Plan Revision and the Electronic Recycling Agreement between the City of Reading and the Authority. Mr. Rauch indicated that this Agreement allows the Authority to accept properly separated and packaged electronic items for recycling at no cost to either party. The City of Reading is responsible for transporting this material to the Authority facility. The Authority has the right to reject any and all material for non-compliance and also has the right to terminate this Agreement, at any time.

Upon a motion by Ms. Farina, seconded by Mr. Sacco the Board unanimously approved this Agreement and authorized their Chairman to execute this Agreement.

NEW BUSINESS

A. Update on Solid Waste Management Plan Revision

Ms. Meeks reported that the DEP Guidelines require our 2014 Berks County Solid Waste Management Plan Revision to guarantee ten years of waste capacity and meet a 35% recycling rate. She indicated that the capacity requirement has been met with the execution of the three Disposal Capacity Agreements with the Connestoga Landfill, Western Berks Landfill and the Roll Hills Landfill. These three facilities currently have 38.7 million cubic yards of available landfill space and our ten year Plan Revision only requires 6.4 million of that. She indicated that our Plan Revision will require less than 2,000 tons per day of disposal capacity and that these three facilities currently have nearly 12,000 tons per day of permitted capacity.

Ms. Meeks indicated that the County recycling rate, including only Act 101 materials was 32% in 2013 and that our Plan Revision anticipates meeting the 35% recycling goal by 2017.

Ms. Meeks then briefly reviewed the Plan Revision content and indicated that the Plan Revision is currently out for the 30 day municipal review, which will end on July 30, 2014, at which point it will be sent to DEP for their review and approval. Mr. Rauch will discuss the submittal process with the County Solicitor to determine if any action is needed by the County Commissioners' prior to DEP submission.

B. Update on 902 Grant Applications

Ms. Meeks reported that ten municipalities in Berks County will be submitting applications for the 902 recycling grant program prior to the August 15, 2014 due date to PADEP. The mandatory pre-application meeting with the four (4) remaining municipalities will be held next Monday, July 21st. She indicated that those grants total \$ 1.7 million dollars and

that there is \$ 17 million available state wide. She indicated that of the ten, two of the municipalities have not submitted for these funds in the past.

C. Update on improvements at Recycling Center

Ms. Meeks indicated that the four (4) new roll-off containers purchased for the Hilltop Road Recycling Center had to be sent back for alteration due to inaccuracies in the manufacturing of those containers, but they have since been received and make a big difference in the appearance of the Center. She indicated that she had received two offers for the purchase of three of our existing roll-offs and recommended selling those to Quality Disposal for \$ 4,500, which was substantially higher than the other offer.

Ms. Meeks indicated that as previously discussed at our May Board meeting, she has received quotes for painting, masonry repairs and gutter, soffit and capping work to be completed at the Recycling Center. She indicated that the quotes received from Forino to complete this work were the lowest of those received and recommended moving forward with those projects.

Ms. Meeks indicated that she is interested in installing two new ceiling fans in the electronic recycling center area and new lighting in the basement area, which is now used for electronic recycling storage, since the removal of the remaining concrete stalls. She recommended that Blatt & Zaffery Electric, Inc. be used to complete this work at an estimated cost of \$ 1,200.

Ms. Meeks also indicated that she is awaiting quotes to purchase new signs for the roll-off containers.

Upon a motion by Mr. Sacco, seconded by Ms. Kircher the Board unanimously approved moving forward with these projects and awarding the recommended Contracts.

EXECUTIVE DIRECTOR

Ms. Meeks reported that the economics of our electronic recycling center have greatly improved under the ECOvanta Contract. She indicated that during the second quarter of 2013, 141 tons of electronic were recycled, with an operating cost of \$12,219 of which 50% was reimbursed by DEP. During the second quarter of 2014, 165 tons of electronics were recycled, at an operating cost of approximately \$2,000 of which 50% is reimbursable by DEP.

Ms. Meeks recommended that we not replace the Pharmaceutical collection event in 2015 with any other event, since finding acceptable collection sites continues to become more and more difficult. She recommended that we work to expand our electronic recycling with our municipalities, similar to the City of Reading Pilot. She recommended that the following dates be set for our 2015 collections:

Hazardous Waste Collection:

April 11, 2015 – Governor Mifflin Intermediate School
October 17, 2015 – FirstEnergy Stadium

Paper Shredding

April 18, 2015 – Governor Mifflin Intermediate School
October 10, 2015 – FirstEnergy Stadium

Upon a motion by Ms. Kircher, seconded by Ms. Farina the Board unanimously approved these dates.

Ms. Meeks also reported that she has currently assisted eleven municipalities in Berks with their 904 Performance grants and has filed the County performance grant with the State. These grants are due September 30, 2014 and she expects to receive a few more requests for assistance before the September 30th due date.

Ms. Meeks indicated that the Ms. Kircher, Mr. Pagerly and Mr. Sacco's Board member terms will expire on December 31, 2014 and all have agreed to be reappointed. Ms. Meeks indicated that all of these appointments are Commissioner Scotts and requested that Ms. Kircher ask Commissioner Scott to make these appointments.

Ms. Meeks indicated that most of the other items outlined in her report have been discussed throughout today's meeting and offered to answer any questions that members may have, regarding her report.

Next Meeting Date

Mr. Mowbray indicated that the next Authority meeting will be held on Tuesday, September 16, 2014 at 3:00 PM in the Commissioners' meeting room.

ADJOURNMENT

At 3:55 p.m., upon a motion by Ms. Kircher, seconded by Mr. Clements the Board unanimously resolved to adjourn.