

**MINUTES OF THE MEETING OF THE BOARD OF THE REDEVELOPMENT
AUTHORITY OF THE COUNTY OF BERKS**

December 12, 2023

Chairman, Glenn Yeager called the meeting of the Board of the Redevelopment Authority of the County of Berks to order at 4:31 P.M. on December 12, 2023, at the offices of the Redevelopment Authority of the County of Berks, 400 E. Wyomissing, Avenue, Ground Floor, Suite 2, Mohnton, Pennsylvania 19540 and via Zoom telecommunications.

1. **Roll Call:**

The following Board members were present during the meeting:

Glenn Yeager, Chairman
Eileen Kastura, Vice Chair
Diodato Bassano, Treasurer
Thomas Ruth, Secretary

Also in attendance were:

Daniel Becker, Esquire of Kozloff Stoudt, Solicitor
Kenneth Pick, Executive Director
Tyler Reese, Facilities & Housing Manager
Jaime Perez, Housing Planner
Kathy Miller, Fiscal Officer
Kyre Maxwell, Assistant Fiscal Officer
Michele Hummel, Assistant Fiscal Officer
Pauline Klopp, Redevelopment Generalist
Jowanna Gary, Redevelopment Generalist

2. **Reading and approval of minutes of the meeting of November 14, 2023:**

Approval of the meeting minutes of November 14, 2023 was deferred to January by Mr. Yeager as the minutes were not available at the time of Board meeting.

3. **Report of Treasurer:**

Diodato Bassano presented the Profit & Loss Statement and the Balance Sheet as of November 30, 2023. Mr. Bassano also presented the Statement of Activities from January 2023 through November 2023. A copy of the report is attached to these Minutes. Upon motion by Glenn Yeager and seconded by Eileen Kastura, all Board members present voted to accept the report of the Treasurer, including said Profit & Loss Statement and Balance Sheet, subject to audit.

4. **Bills and Communications:**

Diodato Bassano presented the list of payments to creditors representing the period of November 15, 2023 through December 12, 2023. A copy of the report is attached to these Minutes. Upon motion by Glenn Yeager and seconded by Thomas Ruth, all Board members present voted to approve and/or ratify the list of payments to creditors.

There were no communications.

5. **Reports of Committees:**

There were no committee reports presented.

6. **Unfinished Business:**

a) **Rentals (Susan)**

- a. In Susan Buono's absence, Tyler Reese, Facilities and Housing Manager, advised that the rental increase letters have been sent to tenants, we are currently working on the new leases, and upon completion, we will ask that tenants come to the office to review and sign in person.

b) **Colebrookdale Railroad:** Mr. Pick advised of the following:

- a. We are still working through the paperwork for the two grants and loans.

c) **Emergency Rental Assistance Program (ERAP).**

- a. Kyre Maxwell reported the following statistics since the November 14, 2023 Board meeting: there are 0 applications in progress, 1 application submitted, 0 applications under review, 2 cases needing reapplication approved, 1,483 have been denied, less than 40 are in payment status with BCRA, 0 are in payment status with BCEH. Total assistance ended is 3,616.

d) **Armorcast.** Mr. Pick had nothing to report on regarding Armorcast.

e) **Imagine Berks Housing Report:**

Jaime Perez advised that there will be a conference or summit/forum along with the Redevelopment Authority, Planning Commission, Association of Realtors, & Industrial Authority. They will partner together in the Fall to have important discussions regarding affordable housing and other topics including housing in Berks County in general.

f) **Whole Homes Repair Program (WHRP).** Tyler Reese advised the Board of the following:

- a. To date, the cost of city repairs is \$78,000.00. The rest of the County repairs cost is \$601,000.00. There are 8 applications in progress, 1 submitted, 3 are under review, 36 are in the bidding phase, 18 have been completed and 109 have been denied.

g) **Major Systems Program.** Tyler Reese reported the following statistics to the Board: There was one completed case this month. To date, the total cost of repairs is \$312,000.00.

7. **New Business:**

- a. **Agreement #1** A motion was made by Eileen, Kastura and seconded by Diodato Bassano for the funding agreement with BCNDC providing \$328,554 from the ERA2 Program for the affordable rental project at 1440 Scott Street in Reading.
- b. **Agreement #2** A motion was made by Mr. Yeager and seconded by Mr. Bassano for the funding agreement with BCNDC providing \$400,000 from the ERA2 Program and \$60,000 from the HOME Program for the affordable rental project at Dewald Road, Exeter Township.
- c. **Agreement #3** A motion was made by Mr. Yeager and seconded by Mr. Ruth for the funding agreement with BCPS providing \$50,000 from the 2023 CDBG Program.

- d. Agreement #4 A motion was made by Ms. Kastura and seconded by Mr. Bassano for the funding agreement with COCA providing \$300,000 from the 2023 CDBG Program.
- e. Meeting dates for 2024: A motion was made by Mr. Yeager and seconded by Mr. Ruth to approve the dates for the 2024 Board meetings.

8. Adjournment:

There being no further business of this Authority, a motion was made by Glenn Yeager to adjourn the meeting of this Authority. The motion was seconded by Eileen Kastura and all members of this Authority present voted in the affirmative. The next meeting of the Board will be on January 23, 2024. This meeting was adjourned at 5:16 p.m.



Glenn A. Yeager, Chairman-