

**BERKS COUNTY EMPLOYEES' RETIREMENT FUND BOARD MINUTES  
SEPTEMBER 16, 2021 (Approved October 25, 2021)**

The Berks County Retirement Fund Board met in a regular session on Thursday, September 16, 2021, at 9:30 A.M. via Microsoft Teams Live, pursuant to due notice to Board members and the public.

Chairman Christian Y. Leinbach called the meeting to order with Secretary Sandra Graffius, Treasurer Dennis Adams, Vice Chairman Michael Rivera and Member Commissioner Kevin Barnhardt were in attendance. The following County staff attended: Christine M. Sadler, County Solicitor; Cody Kauffman, Assistant County Solicitor; Christie Bennett-Zellers, Benefit Manager; Grazyna Nykiel, Deputy Controller; Stephanie Weaver, Public Relations Officer; Jonnelle Keller, Benefits/Pension Coordinator.

**APPROVAL OF MINUTES**

The minutes of the August 19, 2021 meeting were approved as presented.

**PUBLIC COMMENT FROM THE FLOOR**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

1. A motion was made by Commissioner Kevin Barnhardt and second by Vice Chairman Michael Rivera to authorize the following. Motion carried.

- 20R.2021 A. Adopt a resolution authorizing employee buyback request as follows:
- a. John O' Houk purchasing 3 years of Military time in the amount of \$24,611.44.
  - b. John Chinnici purchasing 6 months and 3 days of leave of absence time in the amount of \$3,511.33.
  - c. Matthew Menet purchasing 13 days of leave of absence time in the amount of \$159.02

**AUTHORIZE DISBURSEMENTS**

1. A motion was made by Vice Chairman Michael Rivera and second by Secretary Sandra Graffius to authorize the disbursements as follows. Motion carried.

21R.2021 A. Adopt a resolution ratifying, confirming and approving annuities and refunds for August 2021 as follows:

Annuities	\$2,006,360.31
Refund	\$ 458,341.33
Total	\$2,464,701.64

2. A motion was made by Commissioner Kevin Barnhardt and second by Vice Chairman Michael Rivera to authorize the following. Motion carried.

22R.2021 B. Adopt a resolution authorizing Sandra Graffius, Secretary of the Berks County Employees' Retirement Fund Board, to execute the Terrorism Notice for the Employees' Retirement Plan Fiduciary Liability policy.

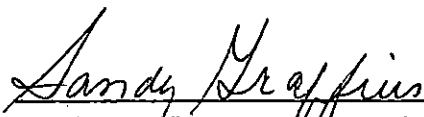
3. A motion was made by Vice Chairman Michael Rivera and second by Secretary Sandra Graffius to authorize the disbursement as follows. Motion carried.

23R.2021 C. Adopt a resolution authorizing and approving the payment of the 2021/2022 Fiduciary Liability Policy #01-818-67-31 in the amount of \$36,030.00 to EHD (Engle-Hambright & Davies, Inc.)

Chairman Christian Y. Leinbach reported the Berks County Employees' Retirement Fund balance as of September 15, 2021 is \$579,594,911.67.

There being no further business, on motion made by Commissioner Kevin Barnhardt and second by Vice Chairman Michael Rivera, the meeting adjourned at 9:36 A.M.

Respectfully Submitted,



Sandy Graffius, Secretary Retirement Fund Board