

BERKS COUNTY EMPLOYEES' RETIREMENT FUND BOARD MINUTES
AUGUST 19, 2021 (draft for approval September 16, 2021)

The Berks County Retirement Fund Board met in a regular session on Thursday, August 19, 2021, at 9:30 A.M. via Microsoft Teams Live, pursuant to due notice to Board members and the public.

Chairman Christian Y. Leinbach called the meeting to order with Secretary Sandra Graffius, Treasurer Dennis Adams, Vice Chairman Michael Rivera in attendance. Member Commissioner Kevin Barnhardt was absent. The following County staff attended: Cody Kauffman, Assistant County Solicitor; Jessica Weaknecht, Director of Human Resources; Christie Bennett-Zellers, Benefit Manager; Stephanie Weaver, Public Relations Officer; Pamela Shupp, Deputy CAO; Jonnelle Keller, Benefits/Pension Coordinator.

APPROVAL OF MINUTES

The minutes of the July 26, 2021 meeting were approved as presented.

PUBLIC COMMENT FROM THE FLOOR

None.

OLD BUSINESS

None.

NEW BUSINESS

1. A motion was made by Secretary Sandra Graffius and second by Vice Chairman Michael Rivera to authorize the following. Motion carried.

- 17R.2021 A. Adopt a resolution authorizing employee buyback request as follows:
- a. Michael Bailey purchasing 28 days of furlough time in the amount of \$640.42.

2. A motion was made by Vice Chairman Michael Rivera and second by Secretary Sandra Graffius to authorize the following. Motion carried.

- 17R.2021 B. Adopt a resolution authorizing employee buyback request as follows:
- b. Amanda Clark purchasing 1 month and 12 days of furlough time in the amount of \$424.28.

3. A motion was made by Secretary Sandra Graffius and second by Vice Chairman Michael Rivera to authorize the following. Motion carried

- 17R.2021 C. Adopt a resolution authorizing employee buyback request as follows:
- c. Jeffrey Douglass purchasing 27 days of furlough time in the amount of \$318.34.
 - d. Molly Dunlap purchasing 1 month and 26 days of furlough time in the amount of \$548.71.
 - e. William Lodek purchasing 2 months and 23 days of furlough time in the amount \$708.53.
 - f. Melanie Marinaccio purchasing 1 month and 8 days of furloughed time in the amount of \$933.58.
 - g. Candice Miller purchasing 17days of furloughed time in the amount of \$208.65.
 - h. Casey O'Neil purchasing 1 month and 5 days of furloughed time in the amount of \$407.38.
 - i. Tara Prentice purchasing 2 months and 9 days of furlough time in the amount of \$819.84.
 - j. Lizabeth Ramos purchasing 2 months and 9 days of furloughed time in the amount of \$876.90.
 - k. Nathan Repko purchasing 1 month and 22 days of furloughed time in the amount of \$613.86.
 - l. Jennifer Sensenig purchasing 1 month and 26 days of furloughed time in the amount of \$532.22.
 - m. Lisa Soja purchasing 3 months and 17 days of furloughed time in the amount of \$1,342.43.
 - n. Beth Young purchasing a total of 5 months and 22 days of LOA and furlough time in the amount of \$2,253.61.

AUTHORIZE DISBURSEMENTS

1. A motion was made by Vice Chairman Michael Rivera and second by Secretary Sandra Graffius to authorize the disbursements as follows. Motion carried.

- 18R.2021 A. Adopt a resolution ratifying, confirming and approving annuities and refunds for July 2021 as follows:

Annuities	\$2,001,335.53
Refund	\$ 586,248.00
Total	\$2,587,583.53

2. A motion was made by Secretary Sandra Graffius and second by Vice Chairman Michael Rivera to authorize the disbursements as follows. Motion carried.

19R.2021 B. Adopt a resolution ratifying, confirming and approving payment of Invoice No. 195227174 in the amount of \$8,625.00 to Korn Ferry (US) for Actuarial Services to Agreement #PC-227009-20, for 2nd Quarter 2021.

Vice Chairman Michael Rivera reported the Berks County Employees' Retirement Fund balance as of August 18, 2021 is \$572,325,616.58.

There being no further business, on motion made by Chairman Christian Leinbach second by Vice Chairman Michael Rivera, the meeting adjourned at 9:36 A.M.

Respectfully Submitted,



Sandy Graffius, Secretary Retirement Fund Board